TEMPLATE FOR THE PREPARATION OF YOUR FINAL PAPER

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Introduction

These instructions give the author basic guidelines to prepare the final version of the paper to be included in the Symposium Record. You are kindly asked to read and follow them carefully as the reproduction of your paper will be made directly from the text sent by the authors.

LAYOUT OF THE DOCUMENT

These instructions are prepared in the style and format to be used for your author prepared document. **To ensure conformity and uniformity of appearance it is essential that these instructions are followed.** Your full paper will have to be submitted in a **pdf format**.

Length of the Manuscript

The maximum length authorized is **8 pages** text including illustrations, according to the decision of the Organizing Committee.

Language

English will be the official language.

Typefaces and Sizes

The recommended typefont is Times New Roman. If this is not available to you, use the closest typeface you can. The type size for the body of the text is 12 point. The type size for applications like table captions, footnotes is 10 point. Left and right justify your text. However, the right margins of displays elements, such as the text headings, figure captions, table titles, table columns and references should be left ragged.

Format

This templates makes use of legal-size paper A4 (297x210 mm); the top and bottom margins are set to 22 mm and left and right margins to 18 mm. Please refrain from changing these settings.

OPENING PAGE

The article title should appear in **BOLD CAPITAL** letters across the whole width of the first page. Leave one blank line below the title and continue with the author(s) name, affiliation, postal and e-mail address. The text should start two lines below with a short introduction using a typeface such as *Times Roman Italic*.

FIRST VALUE HEADINGS

These headings should be printed in **BOLD CAPITAL** letters, on a separate line, flush with the left margin. Leave a 2-line space above and a 1-line space below first-value headings.

Second-Value Headings

These headings should be printed in **bold** on a separate line, flush left. Leave a 1-line space above and below second-value headings.

Third-Value Headings. Third-value headings, if unavoidable, should follow the second-value headings in type style but should be run into the text. A paragraph beginning with a third-value heading should be preceded by a 1-line space.

EQUATIONS

Equations should be centered in the page width. Leave 1-line spaces above, below and between equations. Equations numbers should be placed in parentheses.

EMBEDDED OBJECTS

If you insert objects like tables, figures, photographs, equations, always chose the most appropriate method and format (for instance õpaste specialö / õenhanced metafileö, õinsert from fileö instead of õdrag and dropö, ..) in order to limit the size of the final file that is restricted to be less than 5 Mb.

Tables. Should be self-contained and numbered consecutively. It improves the layout if they appear at the top or bottom of a page. Tables should be headed by the word TABLE in capitals followed by the number and then a hyphen followed by the title of the table. The caption should be printed in the typeface used in the text but two points smaller than the text type, i.e. a 10 point type size.

Figures. Each figure must be accompanied by a caption (10 point size) which should be typed and must not be wider than the figure to which it refers.

Graphs. The ordinates and the abscissae should be labelled with the following information: Symbol, dash, description of symbol, and in parentheses, the units (if applicable).

Image. Your paper should include all images in the body of the document. They should be positionned as close as possible of the text where you first mention them.

Abbreviations. Abbreviations should be avoided, bearing in mind the linguistic difficulties of readers whose mother tongue is not English. For the same reason, words which although in common use but are not normally found in a dictionary should be avoided.

Page numbers. Do not number the pages. This will be done automatically when producing the proceedings.

REFERENCES

The list of works cited should appear at the end of the article. When referring to them in the text, type the corresponding reference number in square brackets [1]. Citations must be complete and correct. A numerical **list of the references** should be given at the end of the paper typed in close spacing with a line space between each reference cited. The format is: Name of author(s), the year, the title of the relevant paper, the abbreviated name of the journal, the volume number followed by the page numbers.

Below we have listed some references according to the numeric sequential system [1-3]. In this system references are numbered in the order in which they are cited in the text.

For a Conference citation:
[1] A.B. Author, 2007, "title of paper", *Proceedings Power Generation Conference*, AIM, vol.1, 210-220

For a book citation:
[2] A.B. Author, 2008, *Book Title,* Publisher, City, Country, 122-127.

For a paper citation:
[3] A.B. Author, 2009, "title of paper", *Journal Name Abbr.* vol. 2, 133-139.

MISCELLANEOUS

Acknowledgements

Acknowledgements, if required, should appear in a section immediately before the reference section, or the endnote section, if there is one.

Footnotes

A footnote appears at the bottom of the page to which the note applies. Footnotes should be set in type two points smaller than the text type.

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